

~~CONFIDENTIAL~~

Report For Week Ending 28 January 1958
From
Records Center

During the week the following accessions were made:

OTR	8 Cu. Ft.
COMPT	24 " "
OL	13 " "
ORR	8 " "
OSI	9 " "
MEDICAL	3 " "
OO	2 " "
OCR	13 " "
OCI	9 " "
PERS	4 " "
Sub-Total:	93 Cu. Ft.
Finished Intelligence	17 " "
Total:	110 Cu. Ft.

Map Negatives	1,120 Cu. Ft.
Records Holdings	25,692 " "
Distribution Material Holdings	10,959 " "
Total:	37,771 Cu. Ft.

Distribution Material Disposed of at Center	11 Cu. Ft.
Distribution Material Transferred from Center	8 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	1 " "
	20 Cu. Ft.

Reference

A suspense file is being developed as a follow-up on records of legal or historical value. This file will attempt to maintain a more systematic control on archival type records. The Center will attempt to keep relative material together in its logical place in a group of records.

News

Six employees visited the Social Security Building at Baltimore during the week. The trip seemed especially interesting from the standpoint of the soundex system and IBM operation used to locate records and compute figures.

25X1A13a

25X1A9a

~~CONFIDENTIAL~~